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“You Can!”

**ARNG Guide to
Education Benefits**

ARNG Guide to Education Benefits

January 2004

Developed by:
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SOCGuard

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Table of Contents

INTRODUCTION	1
MONTGOMERY GI BILL	2
Montgomery GI Bill - Selected Reserve (MGIB-SR) (Chapter 1606)	2
Montgomery GI Bill Kicker	5
Duplicate Sources of Funding For Use With MGIB Kicker	7
Montgomery GI Bill- Active Duty (MGIB-AD) (Chapter 30)	8
TUITION ASSISTANCE	12
ARNG Federal Tuition Assistance (ARNG FTA)	12
Duplicate Sources of Funding For Use With FTA	13
State Tuition Assistance Programs	14
STUDENT LOAN REPAYMENT PROGRAM (SLRP)	16
EXAMINATION PROGRAMS	17
College Level Examination Program (CLEP)	17
DANTES Subject Standardized Test (DSST)	18
Excelsior College Examinations (ECE)	19
Other Examination Programs	20
CERTIFICATION TESTING	21
ARMY NATIONAL GUARD EDUCATION SUPPORT CENTER	23
SERVICEMEMBERS OPPORTUNITY COLLEGES (SOC)	24
SOCGuard	24
CREDIT FOR MILITARY TRAINING/EXPERIENCE	25
Army/ACE Registry Transcript System (AARTS)	25
Verification of Military Experience and Training (VMET)	25
TROOPS TO TEACHERS	27
COMMISSIONING PROGRAM	28
Reserve Officer Training Corps (ROTC)	28
Simultaneous Membership Program (SMP)	28
State Officer Candidate School (OCS)	29
Accelerated Officer Candidate School (OCS)	29
Federal Officer Candidate School (Active Component)	30
Warrant Officer Candidate School (WOCS)	30
Direct Commission	31
HELPFUL CONTACTS AND LINKS	32

Figures

Figure 1 - DD Form 2384-1	
Notice of Basic Eligibility (NOBE)	4
Figure 2 - DD Form 2366	
Montgomery GI Bill Act of 1984 (MGIB) - Basic Enrollment	10
Figure 3 - DD Form 2366-1	
Montgomery GI Bill Act of 1984 (MGIB) - Increased Benefit Contribution Program	11
Figure 4 - DA Form 2171	
Request for Tuition Assistance - ACES (Electronic)	15
Figure 5 - DANTES Form 1560/41	
DANTES Funded Certification Examination Form	22
Figure 6 - DA Form 5454R	
Request for Army/ACE Registry Transcript	26

NOTE:

The forms displayed in this publication are for illustrative purposes only and may differ from the original document. You should contact your state education officer for the forms currently in use.

INTRODUCTION

This guide provides information on the eligibility requirements, application procedures and benefits for all Army National Guard (ARNG) education programs.

Consult your state Education Services Officer, (ESO) for the most current information on ARNG and federal education programs, as well as specific state programs. For a listing of State ESOs, visit <http://www.virtualarmory.com/>.



Note: Application procedures for the programs described in this brochure may vary from state to state. Contact your unit full-time personnel, your Recruiting and Retention NCO, or your State Education Office for further information.

MONTGOMERY GI BILL

Montgomery GI Bill (MGIB) is a federally funded program administered by the Veterans Administration (VA) for the educational development of servicemembers. Eligible soldiers receive a maximum of 36 months of MGIB benefits for full time study. Payments are prorated for part time study. For current MGIB information visit the Veterans Administration web site at <http://www.gibill.va.gov/>. Click on “News” for current rates.

Montgomery GI Bill - Selected Reserve (MGIB-SR) (Chapter 1606)

The MGIB-SR program may be available to you if you are a member of the Selected Reserve (i.e. a traditional drilling soldier and not AGR). The Selected Reserve includes the Army Reserve, Navy Reserve, Air Force Reserve, Marine Corps Reserve, Coast Guard Reserve, the Army National Guard and the Air National Guard.

You may use the MGIB-SR for any degree program (Associate through Doctoral), certificate or correspondence courses, cooperative training, independent study programs, apprenticeship/ on-the-job training, vocational school, and flight training programs. Remedial, refresher and deficiency training are available under certain circumstances.

Eligibility for this program is determined by the Selected Reserve components. VA makes the payments directly to the individual receiving benefits. Once eligible, you are entitled to receive up to 36 months of education benefits.

Please Note: Section 641 changes the delimiting date for certain Selected Reservists training under chapter 1606 of title 10 from 10 years to 14 years. This change is effective October 1, 2002, and applies only to persons whose eligibility to chapter 1606 began on or after October 1, 1992.

FY04 MONTHLY RATES FOR PERSONS TRAINING UNDER THE MONTGOMERY GI BILL - SELECTED RESERVE				
TYPE OF TRAINING	FULL TIME	THREE-QUARTER TIME	HALF- TIME	LESS THAN HALF TIME
INSTITUTIONAL	\$282.00	\$212.00	\$140.00	\$70.50
COOPERATIVE	\$282.00 (Full Time Only)			
CORRESPONDENCE	Entitlement Charged At The Rate Of One Month For Each \$282.00 Paid.			
APPRENTICESHIP	First 6 Months	\$211.50		
ON-THE-JOB	Second 6 Months	\$155.10		
TRAINING	Remainder of Program	\$ 98.70		
FLIGHT	Entitlement Charged At The Rate Of One Month For Each \$282.00 Paid.			

MGIB-SR Eligibility Requirements:

- * Be an active drilling member of the Army National Guard (ARNG).
- * Enlist, reenlist, or extend in the ARNG for a period of not less than 6 years. If you are an officer, you must agree to serve six years in addition to any current obligation.
- * Complete Initial Active Duty Training (IADT). Officers who have not previously completed IADT must complete Officer Basic Course (OBC) to be eligible for the basic MGIB benefit.
- * Have a high school diploma or equivalent prior to applying for benefits.

To Apply:

☐ Enlisted

- Complete a Statement of Understanding MGIB-SR (DA Form 5435-R).
- Provide a certificate of Release of Discharge From Active Duty (DD Form 214) for completion of IADT and a copy of a high school diploma or equivalency certificate.
- Complete a Notice of Basic Eligibility (NOBE - DD Form 2384-1).

☐ Officers

- Complete NOBE (DD Form 2384-1)
- Complete the Officer Service Agreement Selected Reserve Educational Assistance Program (DD Form 5447-R).

To Obtain Benefits:

- ☐ Complete an Application for Education Benefits (VA Form 22-1990) and meet with the VA representative at the college (or your place of employment if you are in a job training program).
- ☐ The VA Rep will complete an Enrollment Certificate (VA Form 22-1999) and submit it, along with the VA Form 22-1990 and a copy of your NOBE to the regional VA office for processing.
- ☐ In order to continue receiving benefits, you must verify your enrollment each month by completing a Student Verification of Enrollment (VA Form 22-8979). You may process the form by telephone at **1-877-823-2378**. When the system tells you that you're certified, the verification is complete and you do not have to return the form.

Please note:

Once you meet the MGIB-SR eligibility requirement, you have 14 years from the date of your NOBE to use the MGIB-SR benefits, or until you separate from the Selected Reserves, whichever is sooner. Some exceptions may apply. Consult your State Education Office prior to separation.

NOTICE OF BASIC ELIGIBILITY (NOBE)			
<p align="center">PRIVACY ACT STATEMENT</p> <p>AUTHORITY: 10 U.S.C., SECTIONS 1613 through 16136; E.O. 9397.</p> <p>PRINCIPAL PURPOSE(S): Information will be used to establish entitlement by eligible members of the Selected Reserve to Montgomery GI Bill Educational Assistance benefits.</p> <p>ROUTINE USE(S): To the Department of Veterans Affairs, to substantiate eligibility for educational assistance under the Montgomery GI Bill.</p> <p>DISCLOSURE: Voluntary; however, failure to provide personal information may preclude processing of Notice of Basic Eligibility.</p> <p>COMPUTER MATCHING: Information provided on the Notice of Basic Eligibility is subject to a computer matching agreement between the Department of Defense and the Department of Veterans Affairs. Computer matching is employed to verify an individual's eligibility for and continued compliance with Federal benefit programs, and in some instances is used to effect adjustments or recovery of improper payments made to or delinquent debts owed by a beneficiary or former beneficiary.</p>			
1. SERVICEMEMBER DATA			
a. NAME (Last, First, Middle Initial)		b. SSN	c. DATE OF BASIC ELIGIBILITY (YYYYMMDD)
d. RESERVE COMPONENT	e. UNIT IDENTIFICATION CODE (UIC)	f. UNIT TELEPHONE NO. (Include Area Code)	
g. HOME MAILING ADDRESS (HOR) (Street, Apartment No., City, State, and ZIP Code)		h. UNIT OF ASSIGNMENT	
		i. UNIT ADDRESS (Street, Suite No., City, State, and ZIP Code)	
<p>2. BASIC ELIGIBILITY CRITERIA meet the eligibility criteria of the Selected Reserve Educational Assistance program authorized in Chapter 1606 of title 10, U.S. Code, as follows:</p> <p>a. On or after October 1, 1990, I have agreed to serve six years in the Selected Reserve. If I am an officer, I agree to serve in the Selected Reserve for six years in addition to any other period of obligated Selected Reserve service I am required to perform.</p> <p>b. I have (or have completed the requirements for) a high school diploma or an equivalency certificate.</p> <p>c. I have completed Initial Active Duty for Training (IADT), if required.</p> <p>d. I am not receiving financial assistance under Section 3107 of title 10 U.S.C. (ROTC Scholarship).</p>			
<p>3. SATISFACTORY PARTICIPATION</p> <p>My basic eligibility to educational assistance benefits depends upon serving satisfactorily the complete 6-year term in the Selected Reserve as prescribed by military regulations. Failure to participate satisfactorily in required Reserve training means I will not be eligible for any benefits from the date of the unsatisfactory participation. If I fail to participate satisfactorily as a member of the Selected Reserve, I understand I will permanently lose all entitlements under this program and may be:</p> <p>a. Ordered to involuntary active duty for a period of up to two years or the period of my obligated service remaining, whichever is less, or</p> <p>b. Required to refund to the United States part of the money received from the Department of Veterans Affairs (VA) plus accrued interest for educational assistance under this program. Any refund I may be required to make does not affect my obligation to complete my service agreement in the Selected Reserve.</p>			
<p>4. MONTHLY ENTITLEMENTS</p> <p>I am entitled to a maximum of 36 months of educational assistance based upon full-time pursuit (or the equivalent based upon less than full-time pursuit). Benefits to which I am entitled under this program will be paid by the VA. It is my personal responsibility to apply to the VA in order to receive benefits. I understand I may receive no more than 48 months of benefits under two or more VA programs.</p>			
<p>5. AUTHORIZED NON-PARTICIPATION</p> <p>If I am not able to continue to serve in the Selected Reserve for a valid reason approved by my Reserve component, following a period of satisfactory Reserve participation, I may be authorized up to one year of nonavailability, or up to three years in cases of a religious missionary obligation or with approval of the Service Secretary. I understand that I must reobligate for any approved period of nonavailability upon reaffiliation with a Reserve component. Failure to affiliate with the Selected Reserve at the end of this period will result in permanent ineligibility to benefits. Only one approved release is permitted during the 10 year benefit period.</p>			
<p>6. EXPIRATION</p> <p>My entitlements to unused educational assistance benefits will normally expire on the earlier of the following two dates:</p> <p>a. The 10th anniversary of eligibility to benefits if I remain a member in good standing during that period.</p> <p>b. On the date of separation from the Selected Reserve (except for those members separated from the Selected Reserve for a disability due to no fault of their own, or involuntarily separated during the period of October 1, 1991 through September 30, 1999, due to inactivation of their status). In such CASE benefits are retained for the entire ten-year period).</p>			
<p>7. UNDERSTANDING</p> <p>I have read and understand each of the statements above and acknowledge that they are intended to constitute official notice and certification of my eligibility for Selected Reserve educational assistance benefits. I understand that this entitlement does not take precedence over forced attrition due to total force management decisions.</p> <p>I certify that, to the best of my knowledge, the above information is true and correct.</p>			
a. SERVICEMEMBER			
(1) NAME (Last, First, Middle Initial)	(2) GRADE	(3) SIGNATURE	DATE SIGNED
b. COMMANDING OFFICER or DESIGNEE			
(1) NAME (Last, First, Middle Initial)	(2) GRADE	(3) SIGNATURE	(4) DATE SIGNED

DD FORM 2384-1, JUN 1998

PREVIOUS EDITION IS OBSOLETE.
THIS EDITION ALSO CANCELS DD FORM 1384, OCT 85.

U.S. GPO: 1999-454-110/1520B

Figure 1
DD Form 2384-1
Notice of Basic Eligibility (NOBE)

Montgomery GI Bill Kicker

Some soldiers may also be eligible to receive additional benefits through the Montgomery GI Bill Kicker program. This program applies only to specific units or MOSs. The Kicker program is considered an incentive and soldiers must meet the eligibility requirements and sign a valid Kicker contract in order to qualify. The Department of Veterans Affairs administers monthly payments for the MGIB Basic and Kicker Programs. All Kicker contract amounts are valid for the entire term of the contract regardless of future increases or decreases. Consult your State MGIB Manager/ESO to determine eligibility and application procedures.

In order to receive the Kicker, soldiers must be eligible for the MGIB Basic benefit (Chapter 1606 or Chapter 30) and meet the following criteria:

- * **Obligation.** Enlist/reenlist and remain in the ARNG for a period of six (6) years or extend their current enlistment in the ARNG to have six (6) years remaining from the date of extension.
- * **Position.** Be assigned to a valid, Modified Table of Organization and Equipment (MTOE) position vacancy. Table of Distribution and Allowance (TDA) units are not authorized the MGIB Kicker.
- * **Education.** Possess a high school diploma or its equivalency.
- * **Training.** Complete the IADT period required for their position. For enlisted personnel this includes Basic Training (BT) and Advanced Individual Training (AIT) or its equivalent. For officers this includes BT and AIT or Officer Basic Course (OBC).

Categories and Rates

In addition to the basic criteria, applicants/soldiers must also meet the specific criteria for their MGIB Kicker category as specified below:

Non-Prior Service (NPS) Applicants - \$200

- * Enlist in a critical Military Occupational Skill (MOS) approved by National Guard Bureau (NGB-ARM) in any MTOE unit in the ARNG.
- * Score a 50 or higher, (Test Score Category I-III A), on the Armed Services Vocational Aptitude Battery (ASVAB).
- * Note: Glossary NPS applicants are eligible to receive the MGIB Kicker.

Prior Service (PS) Applicants - \$200

- * Enlist and remain in the ARNG for 6 years, in a valid position vacancy, in a high priority unit.
- * Enlist directly from an active component no later than 30 days after Expiration Term of Service (ETS).
- * Be qualified in the MOS for which you enlist and be skill level 1 or 2 (Sergeant or below).

Prior Service without Military Service Obligation (MSO) - \$200

- * Enlist in any MOS in any MTOE unit in the ARNG. Must be qualified in the MOS for which they enlist and be skill level 1 or 2 (Sergeant or below).
- * Be currently serving on active duty or enlist no later than 30 days after Expiration Term of Service (ETS).
- * Note: PS applicants who enlist in the ARNG more than 30 days after ETS qualify for the MGIB Kicker only if they have completed their Military Service Obligation (MSO) and have less than 14 years of total military service at the time of enlistment.

Current ARNG Soldiers - \$200

- * Reenlist/extend in any MOS in any MTOE unit in the ARNG. Must be qualified in the MOS for which they enlist and be skill level 1 or 2 (Sergeant or below).
- * Served the past three consecutive years in an active drilling status in the ARNG without a break in service (Inactive National Guard constitutes a break).
- * Current ARNG Officers in the rank of 1st or 2nd Lieutenant who have not yet obtained a baccalaureate degree are also eligible under this category. These soldiers are not required to have served three consecutive years in the ARNG.
- * Note: Current ARNG soldiers who meet the criteria listed on the previous page may reenlist/extend for the MGIB Kicker at 'anytime' during their enlistment; they do not have to wait until they are within 90 days of their current enlistment.

Officer Candidates and Simultaneous Members (SMP) - \$350

ARNG Officer Candidate programs include, State or Federal Officer Candidate School (OCS), Accelerated OCS, Warrant Officer Candidate School (WOCS) and the Simultaneous Membership Program (SMP). All officer candidates, warrant officer candidates and simultaneous members in any MTOE unit who hold an MOS and meet the following criteria may reenlist/extend for the MGIB Kicker:

- * **Officer Candidate School (OCS).** State OCS candidates are eligible to extend their enlistment and sign a MGIB Kicker contract after completing Phase I (the first 2 week training period) of the State OCS Program. Newly appointed Second Lieutenants are eligible to sign a \$350 MGIB Kicker contract up to 90 days after accepting their commission in the ARNG. OCS graduates who apply for the MGIB Kicker after 90 days from course completion will be categorized as a 'Current ARNG Soldier' as identified in the description beginning on page 6.
- * **Warrant Officer Candidate School (WOCS).** Warrant Officer Candidates are eligible to extend their enlistment and sign a MGIB Kicker contract after they have been appointed on orders as a Warrant Officer Candidate.
- * **Simultaneous Membership Program (SMP).** SMP participants who are enrolled in the Reserve Officer Training Corps (ROTC) Advanced Course (usually MS III or IV), are eligible to sign a MGIB Kicker contract effective the date of the SMP Agreement (NGB Form 594-1) and the ROTC Advanced Course Contract (DA Form 597-3) have been signed, whichever is later.

Please note:

ARNG soldiers who complete the required six-year obligation, stipulated in the MGIB Kicker contract, may transfer to any skill, unit, or RC (in an active drilling status) and retain eligibility for the MGIB Kicker.

Duplicate Sources of Funding For Use With MGIB Kicker

Soldiers may combine the MGIB Kicker with other federal benefits subject to the following limitations:

ARNG Federal Tuition Assistance (FTA). Soldiers eligible to receive the MGIB-SR or AD may also receive ARNG FTA for the same courses based on the following:

- * Soldiers eligible to receive the MGIB-SR must be enrolled at least half time.
- * Soldiers eligible to receive the MGIB-AD who have contracted for a MGIB Kicker in the ARNG are NOT authorized to receive ARNG FTA simultaneously for the same course. These soldiers may, however, receive ARNG FTA for any course(s) beyond what is considered full-time enrollment by the school.

Dedicated Guard Scholarship. Soldiers who are or recipients of a Dedicated Guard Scholarship (Title 10 USC, Section 2107) are not eligible to receive the MGIB-SR basic benefit or MGIB Kicker incentive with the scholarship. Soldiers who are recipients of the MGIB-AD and a MGIB Kicker from the ARNG, may not receive the MGIB Kicker incentive with the Scholarship.

Reserve Forces Duty Scholarship. Soldiers eligible to receive the MGIB Kicker from the ARNG who become recipients of a Reserve Forces Duty Scholarship (Title 10 USC, Section 2107 a) are eligible to receive the scholarship, MGIB-SR or AD basic benefits, and the MGIB Kicker concurrently.

Montgomery GI Bill- Active Duty (MGIB-AD) (Chapter 30)

The MGIB-AD program may be available to you if you are a member of an Active Component. The Active Component includes the Army, Navy, Marines, Air Force and Coast Guard and AGRs. (Title 10 and Title 32). You must pay \$1,200 to receive this benefit (unlike the MGIB-SR which requires no contribution to receive it).

The MGIB-AD program provides up to 36 months of education benefits. This benefit may be used for degree and certificate programs, flight training, apprenticeship / on-the-job training and correspondence courses. Remedial, deficiency, and refresher courses may be approved under certain circumstances. For the most current information on MGIB-AD visit the Veterans Administration web site at <http://www.gibill.va.gov/>. Click on "News" for current rates.

FY04 BASIC MONTHLY RATES*			
TYPE OF TRAINING	FULL TIME	THREE-QUARTER TIME	HALF-TIME
INSTITUTIONAL	\$985.00	\$738.75	\$492.50
LESS THAN HALF TIME	Tuition and Fees, Not to Exceed the Rate of \$492.50 For Less Than Half-Time But More Than One Quarter-Time and \$246.25 For One Quarter-Time.		
COOPERATIVE	\$985.00 (Full Time Only)		
CORRESPONDENCE	Entitlement Charged At The Rate Of One Month For Each \$985.00 Paid.		
APPRENTICESHIP	First 6 Months	\$738.75	
ON-THE-JOB	Second 6 Months	\$541.75	
TRAINING	Remainder of Program	\$344.75	
FLIGHT	Entitlement Charged At The Rate Of One Month For Each \$985.00 Paid.		

ARNG soldiers who are eligible for the MGIB-AD (regardless if their 10 year delimiting date has expired or not) who are federally mobilized for 90 days or more will have 10 more years of eligibility added to their MGIB-AD benefit. To get the additional time added, soldiers must send a copy of their DD Form 214 to their regional VA office.

** Rates may be lower for those with less than 3 years of Active Duty. Check the VA web site for current rates. For soldiers who are currently serving on AD/AGR, MGIB-AD will only pay up to the cost of tuition and fees, not to exceed the current full-time rate.*

MGIB-AD Eligibility Requirements:

- * There are several eligibility categories for MGIB-AD. To determine your eligibility status consult your State ESO or Human Resources Office (HRO) personnel, or visit the VA web site at <http://www.gibill.va.gov/>.

You may be eligible if:

- * You were on active duty for the first time on or after 1 July 1985;
- * You have never declined MGIB-AD;
- * You served on Active Duty for a minimum of 2 years.

Note: You must obtain a high school diploma or an equivalency certificate before applying for MGIB-AD. Completing 12 hours toward a college degree meets the requirement.

Note: If your first period of Active Duty was in a Title 32 status between 1 July 1985 and 29 Nov 1989, you must have elected to enroll in MGIB by 9 July 97.

Note: ARNG soldiers who are eligible for the MGIB-AD (regardless if their original 10 year delimiting period has expired or not) who are federally mobilized for one day or more will have a new 10 year delimiting period established at the point of their latest discharge from active duty. To have the new delimiting period established, soldiers must send a copy of their DD Form 214 to their VA RPO.

To Enroll:

- ☐ Complete a DD Form 2366. Copies of the 2366 must be distributed as follows:
 - Finance Office. This will reduce your military by \$100 per month for 12 months.
 - Personnel Office. For inclusion in your official military 201 file.
 - Education Office. For inclusion in your education record.
 - Personal. For proof of enrollment.
- ☐ Finance will reduce your military pay by \$100 per month for 12 months.
- ☐ DD2366-1 Increased Benefit Contribution Program (Up to \$600).
 - Available for those who already have MGIB-AD. Soldiers may pay in up to \$600 in "additional contributions" to receive up to \$150 in additional monthly benefits. Soldiers must make contribution(s) while on Active Duty.
- ☐ DD2366-2 Transferability Program (not yet funded by the Army).

To Obtain Benefits:

- ☐ Complete an Application for Education Benefits (VA Form 22-1990) and meet with the VA representative at the college (or your place of employment if you are in a job training program).
- ☐ The VA Rep will complete an Enrollment Certificate (VA Form 22-1999) and submit it, along with the VA Form 22-1990 to the regional VA office for processing.
- ☐ In order to continue receiving benefits, you must verify your enrollment each month by completing a Student Verification of Enrollment (VA Form 22-8979). You may submit VA Form 22-8979 through the VA Web Automated Verification of Enrollment (WAVE) online at <http://www.gibill.va.gov/> or by telephone at 1-877-823-2378. When the system tells you that you're certified, the verification is complete and you do not have to return the form.

Please note:

You have 10 years from your latest discharge from Active Duty to use the MGIB-AD benefits.

MONTGOMERY GI BILL ACT OF 1984 (MGIB) <i>(Chapter 30, Title 38, U.S. Code)</i> BASIC ENROLLMENT			
PRIVACY ACT STATEMENT			
AUTHORITY: Chapter 30, Title 38, U.S. Code, Sections 3011, 3012, 3018A, and 3018B; and EO 9397.			
PRINCIPAL PURPOSE(S): To document the understanding of members about their eligibility or lack of eligibility for benefits under the Montgomery GI Bill Act of 1984 (MGIB) and document a member's election to decline enrollment for benefits under the MGIB.			
ROUTINE USE(S): To the Department of Veterans' Affairs to ascertain an individual's eligibility to claim benefits under the MGIB.			
DISCLOSURE: Voluntary; however, failure to provide the requested information will result in the individual being automatically enrolled in the MGIB program.			
1. SERVICE MEMBER DATA			
a. NAME (LAST, First, Middle Initial)		b. SOCIAL SECURITY NUMBER (SSN)	
2. STATEMENT OF UNDERSTANDING FOR INELIGIBLE MEMBERS			
I am NOT eligible for the MGIB because (a) I am a service academy graduate, or (b) I am an ROTC scholarship graduate who received more than the current minimum amount allowed for enrollment in MGIB, or (c) I am a prior service member who disenrolled during my previous term of active duty.			
a. SERVICE MEMBER SIGNATURE		b. RANK/GRADE	
		c. DATE SIGNED (YYYYMMDD)	
3. STATEMENT OF UNDERSTANDING FOR ALL ELIGIBLE MEMBERS			
(1) I am automatically enrolled unless I exercise the option to DISENROLL by signing Item 5 below. (2) UNLESS I DISENROLL from the MGIB, my basic pay will be reduced \$100 per month, or the current monthly rate until \$1,200 has been deducted; this basic pay reduction CANNOT be REFUNDED, SUSPENDED OR STOPPED , this is an IRREVOCABLE DECISION . (3) I must complete 36 months of active duty service (24 months if my enlistment is for less than 36 months) before I am entitled to the current rate of monthly benefits. The MGIB provides benefits for a period of 36 months. (4) I understand I am eligible for an increased monthly benefit by contributing an additional amount, not to exceed \$600 while on active duty. Once I separate, I cannot contribute. (5) I must receive an HONORABLE discharge for service establishing entitlement to the MGIB. This DOES NOT include "under honorable conditions". (6) I must complete the requirements of a secondary school diploma or equivalency certification, or successfully complete the equivalent of 12 semester hours in a program of education leading to a standard college degree before applying for benefits with the Department of Veterans' Affairs. (7) I have 10 years from date of last discharge from active duty to use MGIB benefits. (8) If I die while on active duty, or within one year after discharge or release from active duty if service related, my designated beneficiary(ies) will receive the unused balance of the money reduced from my basic pay for the MGIB. This death benefit will be paid by the Department of Veterans' Affairs (DVA). (9) I cannot receive any combination of DVA educational benefits in excess of 48 months. (10) I must complete at least 24 months of a 3 year active duty service obligation and if my obligation is 2 years I may join and serve honorably in the Selected Reserve for a minimum of 48 months to qualify for the current active duty benefit rate. A (one) period of service CANNOT qualify me for both active and reserve MGIB benefits.			
a. SERVICE MEMBER SIGNATURE		b. RANK/GRADE	
		c. DATE SIGNED (YYYYMMDD)	
4. SERVICE UNIQUE EDUCATION ASSISTANCE OPTIONS			
5. STATEMENT OF DISENROLLMENT			
I DO NOT desire to participate in MGIB. I understand the benefits of the MGIB program and that I WILL NOT be able to enroll at a later date.			
a. DATE SIGNED (YYYYMMDD)		b. RANK/GRADE	
		c. SERVICE MEMBER SIGNATURE	
6. CERTIFYING OFFICIAL			
a. TYPED OR PRINTED NAME (LAST, First, Middle Initial)		b. RANK/GRADE	
		c. SIGNATURE	
		d. DATE SIGNED (YYYYMMDD)	

Figure 2
DD Form 2366
Montgomery GI Bill Act of 1984 (MGIB) - Basic Enrollment

MONTGOMERY GI BILL ACT OF 1984 (MGIB) <i>(Chapter 30, Title 38, U.S. Code)</i> INCREASED BENEFIT CONTRIBUTION PROGRAM			
PRIVACY ACT STATEMENT			
AUTHORITY: Chapter 30, Title 38, U.S. Code, Sections 3011, 3012, 3018A, and 3018B; and EO 9397.			
PRINCIPAL PURPOSE(S): To establish participation in the Montgomery GI Bill Increased Benefit Contribution Program.			
ROUTINE USE(S): To the Department of Veterans' Affairs to verify an individual's participation in the MGIB Increased Contribution Program.			
DISCLOSURE: Voluntary; however, failure to provide information will result in the individual not being enrolled in the Increased Contribution Program.			
1. SERVICE MEMBER DATA			
a. NAME <i>(LAST, First, Middle Initial)</i>		b. SOCIAL SECURITY NUMBER (SSN)	
2. STATEMENT OF UNDERSTANDING FOR INCREASED BENEFIT OPTION			
<p>(1) I am eligible to contribute an additional amount to increase my MGIB benefits. Increased contributions cannot exceed \$600. For each \$4 I contribute, I will receive an additional \$1 per month in increased benefit for full-time training. For example, if I contribute the entire \$600, my monthly MGIB benefit will be increased by \$150. If I contribute \$300, the monthly increased benefit is \$75, etc. (Divide the amount contributed by 4 to obtain the increase to the full-time monthly benefit.)</p> <p>(2) I understand that MGIB increased benefit option contributions are non-refundable.</p> <p>(3) I must contribute the desired amount while serving on active duty. Once I separate, I cannot contribute to this program.</p> <p>(4) I must maintain copies of this document and all documents reflecting the amount of my additional contribution. The Department of Veterans' Affairs will require proof of additional contributions when claiming benefits.</p>			
<p>I am participating in this option to increase my monthly MGIB benefit by contributing any additional amount up to \$600, in increments of \$20. Increased MONTHLY payment is equal to \$1 for each \$4 contributed. All contributions must be made while on active duty and are NON-REFUNDABLE. Once I have separated, I cannot contribute to this program.</p>			
a. SERVICE MEMBER SIGNATURE		b. RANK/GRADE	c. DATE SIGNED <i>(YYYYMMDD)</i>
3. CERTIFYING OFFICIAL			
<p>I have verified this member originally enrolled in the MGIB program upon initial entry into active duty and is eligible to participate in the increased benefit option. Member has been advised that all contributions must be made while on active duty and may be stopped or suspended at any time, but are not refundable.</p>			
a. TYPED OR PRINTED NAME <i>(LAST, First, Middle Initial)</i>	b. RANK/GRADE	c. SIGNATURE	d. DATE SIGNED <i>(YYYYMMDD)</i>

DD FORM 2366-1, JUN 2002

Figure 3
DD Form 2366-1
Montgomery GI Bill Act of 1984 (MGIB) - Increased Benefit Contribution Program

TUITION ASSISTANCE

ARNG Federal Tuition Assistance (ARNG FTA)

The ARNG will fund up to 75% tuition, up to \$200 per semester hour (sh) or \$133 per quarter hour (qh). As an exception, ESOs may authorize up to 100% of the costs associated with obtaining a high school diploma or its equivalent. **Your state ESO will first apply the 75% to the cost of the course, followed by the semester hour (sh) cap.** The ARNG will also fund up to 75% of authorized fees not to exceed \$500 per fiscal year. Authorized fees are only those fees charged by the institution that are a requirement to “all students” for enrollment purposes or are directly related to the instruction of the course for which ARNG FTA is being provided. ARNG FTA will not be used for the purchase of textbooks unless they are included in the institution’s published tuition rate. The total amount of ARNG FTA (tuition and fees) each soldier is entitled to receive during FY04 will not exceed \$4,000.

Tuition Assistance may also be used to fund clock hours for vocational/technical courses offered by accredited colleges/universities not to exceed 75% per semester hour. Clock hour credit systems must be converted to semester hours (sh). To determine the sh cost for vocational/technical courses that yield clock hours, divide the number of clock hours by 15. The result is the number of sh. Divide the total cost of the course by the number of sh. The result is the cost per sh.

ARNG FTA will only be used to pay for courses offered by institutions that are accredited or that have been approved as a candidate for accreditation by a national or regional accrediting agency recognized by the U.S. Department of Education (DOE). For non-degree bearing programs, secondary school accreditation or specialized accreditation (professional/occupational) is required. This requirement is applicable to classroom study, vocational/technical training and distance learning (DL) courses. All requests for DL TA will be paid using the ARNG FTA funds allocated to each State/Territory.

Consult your State ESO for the policy and guidelines for the current fiscal year.

FY04 ARNG FTA RATES UNDERGRADUATE AND GRADUATE DEGREE	
SOLDIERS	75% of up to \$200/sh or up to \$4,000/fiscal year (covers traditional classroom instruction, vocational/technical courses, and DL courses).

Eligibility Requirements:

- * **ARNG Traditional Soldiers.** ARNG traditional soldiers in an active drilling status who are a ‘satisfactory participant’ are eligible to receive ARNG FTA. In addition, ARNG traditional soldiers who are federally mobilized or serving on Active Duty (i.e. ADSW, ADT, etc.) who are denied TA due to funding limitations through their servicing Army Education Center are also eligible to receive ARNG FTA.
- * **ARNG AGR Soldiers.** ARNG AGR soldiers (Title 10/32) are not eligible to receive ARNG FTA. AGR soldiers are eligible for TA through their servicing Army Education Center.
- * **ARNG Civilians.** ARNG Civilians (Federal or State) are not eligible to receive ARNG FTA. Contact your state joint services Human Resources Officer (HRO) for financial aid availability through the TACE program.

Authorized Levels. Soldiers may use ARNG FTA to receive one credential from each of the following levels: 1) Secondary School Diploma or its equivalency; 2) Certificate (undergraduate, graduate, vocational, technical, licensure); 3) Associate; 4) Baccalaureate; 5) Master's or First Professional (Note: Only soldiers who have not obtained a master degree are eligible to use ARNG FTA for a first professional degree. Examples of first professional degrees include Architecture, Certified Public Accountant, Podiatry (D.P.M.), Dentistry (D.D.S. or D.M.D), Medicine (M.D.), Optometry (O.D.), Osteopathic Medicine (D.O.), Pharmacy (D. Phar.), Law (J.D.), and Theology (M.Div or M.H.L.).

Service Commitment:

- * Enlisted soldiers and warrant officers must have sufficient time remaining before their current service obligation/Expiration Term of Service to complete the course unless involuntarily separated with an honorable discharge.
- * Commissioned officers must have at least 4 years of Selected Reserve service remaining from the date of completion of the course for which TA is provided.

To Apply (ARNG FTA):

- ☐ Submit an online application at <http://www.virtualarmory.com/> under the "Education" tab
or
- ☐ Submit a Request for Tuition Assistance, DA Form 2171E (initiated at the unit, signed by the Commander, and forwarded to the State Education Office).
- ☐ A signed/authorized original and copy of DA Form 2171E **must** be taken to the institution's business office. At that time, you are expected to pay for all tuition costs in excess of the established caps. Keep one copy for your records.

Note: Grades must be submitted to the State Education Office within 30 days of course completion. TA funds may be recouped from soldiers who fail due to lack of attendance, or who do not complete a course.

Duplicate Sources of Funding For Use With FTA

Soldiers may use other funding sources in addition to ARNG FTA (i.e. Pell Grants, Montgomery GI Bill, State TA, etc.) to pursue their college work based on the following limitations:

- * State TA and the MGIB (active duty or selected reserve) may be used simultaneously for the same course and exceed 100% of the tuition costs.
- * ARNG FTA and State TA programs can be used simultaneously for the same course. Whenever possible, ESOs will ensure that the State TA program is applied first and then the ARNG FTA program is applied against any remaining obligation; not to exceed 100% of tuition costs.
- * MGIB Selected Reserve (MGIB-SR) Chapter 1606 Basic Benefit, MGIB Kicker incentive and ARNG FTA may be combined when a soldier is enrolled in the MGIB-SR at least half time or more. ARNG FTA and the MGIB-SR may be combined and exceed 100% of tuition costs.
- * Traditional drilling soldiers eligible for both MGIB-AD and ARNG Federal TA may receive both simultaneously for the same course. They may exceed 100 percent of tuition costs provided they have not contracted for a MGIB Kicker. Soldiers eligible to receive the MGIB-AD (which includes Chapter 30, VEAP-Chapter 32, Vietnam Era - Chapter 34) or Dependents Educational Assistance (DEA - Chapter 35) who have contracted for a MGIB Kicker may only use ARNG FTA for course(s) that are beyond what is considered full-time enrollment by the school.

- * ARNG soldiers who are serving on federal active duty under Title 10, USC, are not eligible to receive simultaneous TA (ARNG FTA or ACES TA) and MGIB-SR benefits. However, these soldiers are eligible to receive simultaneous TA (ARNG FTA or ACES TA) and MGIB-AD benefits through the “TOP UP” program – combined payments may not exceed 100% of the cost of the course.
- * In the case where a soldier is eligible for both TA and a Pell Grant, ARNG FTA will be applied first to allow maximum use of Pell Grant funds.

State Tuition Assistance Programs

Most states/territories offer varying degrees of tuition assistance beyond that covered by MGIB, ARNG FTA, and Distance Learning TA. Some colleges and universities may offer additional tuition waivers independent of the education programs existing in their state. The eligibility requirements and implementation of benefits differ in each state and territory. MGIB benefits and State TA programs may be used simultaneously and exceed 100% of tuition costs.

Consult your state ARNG Education Office for details on your state tuition assistance program.

REQUEST FOR TUITION ASSISTANCE - ARMY CONTINUING EDUCATION SYSTEM											CONTROL NUMBER	
For use of this form, see AR 621-5. The proponent agency is DCSPER												
Data required by the Privacy Act of 1974 found on Continuation Sheet which must be completed once per fiscal year.												
1. APPLICANT DATA												
A. APPLICANT'S NAME (Last, First, MI)				B. SSN		C. ETS		D. MOS		E. DEGREE PLAN		F. BPED
G. ORGANIZATION AND LOCATION OF ASSIGNMENT												
2. SCHOOL DATA								2b. ARMY COUNSELOR DATA				
A. NAME OF SCHOOL				B. ADDRESS				Name: Name:				
3. COURSE DATA												
A. DEPTS & NUMBER	B. TITLE	C. DAYS OF THE WEEK	D. HOURS OF MEETING	E. COST PER HOUR	F. NUMBER OF CREDITS	G. FEES	H. TOTAL COST	I. DELVY MODE	J. PAID BY ARMY	K. PAID BY SOLDIER		
L. COURSE BEGINS		M. COURSE ENDS		N. CAP APPLIED AMT		O. TOTALS						
4. REVIEW												
I HAVE REVIEWED AND COMPLETED DA FORM 2171 CONTINUATION SHEET.						COMMANDER/REPRESENTATIVE CERTIFICATION: SOLDIER IS NOT FLAGGED IAW AR 600-8-2, PARA 1-12. ANTICIPATED DUTIES WILL PERMIT ATTENDANCE.						
A. SIGNATURE OF APPLICANT		B. TELEPHONE		C. SIGNATURE			D. TYPED NAME			E. OFFICE TELEPHONE		
5. TUITION ASSISTANCE IN THE AMOUNT INDICATED IN ITEM 3N(5) ABOVE IS APPROVED												
A. TYPED NAME OF CONTRACTING OFFICER'S REPRESENTATIVE		B. SIGNATURE				C. OFFICE TELEPHONE				D. DATE		
6 FISCAL												
A. CONTRACT NUMBER				B. CHARGEABLE TO ORDER NUMBER								
C. ACCOUNTING CLASSIFICATION				D. INSTITUTION WILL MAIL INVOICE TO:								
7. CONSENT TO RELEASE. BY SIGNING THIS FORM, SOLDIER AGREES TO RELEASE PELL GRANT INFORMATION, GRADE REPORT, AND WITHDRAWAL INFORMATION TO THE SERVICING ARMY EDUCATION CENTER. THE INSTITUTION AGREES TO NOTIFY THE SERVICING ARMY EDUCATION CENTER OF COURSE WITHDRAWAL WITHIN FIVE DAYS AND SUBMIT OFFICIAL GRADE REPORTS WITHIN 30 DAYS OF COURSE COMPLETION OR IN ACCORDANCE WITH CONTRACT OR MEMORANDUM OF UNDERSTANDING.												
FOOTNOTE:												

DA FORM 2171-3, MAR 96

Figure 4
DA Form 2171
Request for Tuition Assistance-Army Continuing Education System (Electronic)

STUDENT LOAN REPAYMENT PROGRAM (SLRP)

The Student Loan Repayment Program (SLRP) will be offered as an enlistment option for non-prior service enlistees regardless of MOS. However, once the applicant chooses an MOS, the applicant's SLRP eligibility is tied to that MOS for the initial contract period. Those enlistees must meet the following conditions:

- * Must be in test score category I, II, or IIIA.
- * The soldier must have existing loans at the time of enlistment. This is based on disbursement of the loans. Loans established or disbursed after the date of enlistment will not be eligible. Entitlement is for the initial contract period only.
- * The soldier must enlist for a 6x2 or 8x0 contract period.
- * An applicant must be enlisted into a valid vacancy at the time of enlistment. Documented over-strength or excess positions are not eligible for this incentive. Glossary Non-prior service applicants are not eligible for an incentive.

Current members with existing loans may reenlist or extend for SLRP.

- * The amount of SLRP will not exceed \$10,000 with a maximum payment of 15 percent or \$500 which ever is greater. Payment is based on the original principle and does not include interest.
- * Soldier must have served the last 3 consecutive years in an active status in a unit of the ARNG. Periods of Inactive National Guard service constitute a break.
- * Soldier must immediately reenlist or extend for a term of service that will provide a contractual obligation of not less than 6 years from the date of the SLRP agreement
- * Soldier must not have received the SLRP as an enlistment, reenlistment, or extension option in the Selected Reserve and have existing loans at the time the reenlistment or extension is signed. A soldier reenlisting or extending in the 90-day window will not be authorized payment on loans established after the contract has been signed. Loans established after the date of reenlistment or extension are not eligible for SLRP.
- * Soldier must have less than 14 years total service at their current ETS.
- * Soldier is assigned to a valid position vacancy and hold as primary MOS the MOS required for that position. Soldiers who do not hold the MOS but who are eligible for it may reclassify into or have it redesignated as their primary MOS on the date of the SLRP contract. Documented over-strength or excess positions are not eligible for this incentive.

Please note: SLRP may not be combined with other enlistment or reenlistment options.

EXAMINATION PROGRAMS

Go to http://www.dantes.doded.mil/dantes_web/examinations/index.htm?Flag=True for details on examination programs and to find the location of test centers in your state.

College Level Examination Program (CLEP)

The American Council on Education (ACE) recommends 3-6 semester hours of credit for most CLEP exams, depending on the examination. The test is free to all military personnel and their spouses, and federal civilian employees. CLEP Subject Examinations measure knowledge of basic concepts, principles, relationships, and applications involved in various subject areas. Exams may be taken at any time.

Visit http://www.dantes.doded.mil/dantes_web/examinations/CLEP.htm for a list of CLEP subject exams currently available through DANTES.

CLEP can help you:

- * Earn college credit at over 3,000 colleges and universities;
- * Enter college with up to two years of credit by successfully passing the CLEP General Examinations (CLEP General Examinations consist of five tests in English Composition; Social Science and History; Natural Sciences; Humanities; College Mathematics);
- * Save time and money toward your college degree;
- * Bypass introductory classes in subject areas you already know.

Eligibility Requirements:

- * Army National Guard soldiers and spouses are eligible to take CLEP examinations immediately upon enlistment (including prior to attending Basic Training).

To Apply:

- ☐ Preparation materials are free and their use is strongly recommended prior to taking any exam.
- ☐ Consult your state ARNG Education Office for materials to assist you in preparation for taking these exams, and to schedule a test date.
- ☐ Please confirm the availability of these tests with the DANTES Test Control Officer (TCO) before making arrangements to test.

CLEP examinations available at DANTES Test Centers in April 2004 include:

CLEP GENERALS

English Composition without Essay
Social Science & History
Natural Sciences
Humanities
College Mathematics

CLEP SUBJECTS

Principles of Management
Freshman College Composition*
College Algebra
Information Systems
U.S. History I
U.S. History II
Analyzing & Interpreting Literature*
Introductory Sociology
Introductory Psychology

*Optional essay is available if required by the college or university.

Other CLEP tests are available at national test centers. For a listing of all the test titles and the nearest national test center, visit <http://www.collegeboard.com/clep/>.

Please note: CLEP General English Composition with Essay is not available as a paper-based test and must be taken at a national test center as a computer-based examination.

DANTES Subject Standardized Test (DSST)

DSST is an extensive series of examinations in college level and technical subjects comparable to the final or end-of-course exam in specific undergraduate courses. ACE recommends 3-6 semester hours of credit depending on the exam. Tests are available in college and technical subjects. The test is free to all military personnel and their spouses, and federal civilian employees. Tests are developed in multiple choice format and are administered without time limits. The DANTES web site at http://www.dantes.doded.mil/dantes_web/examinations/DSST.htm lists all currently offered exams.

DSST can help you:

- * Earn college credit while in high school or college;
- * Enter college with earned credits;
- * Save time and money toward your college degree;
- * Bypass introductory classes in subject areas you already know.

Eligibility Requirements:

- * Army National Guard soldiers and spouses are eligible to take DSST examinations immediately upon enlistment (including prior to attending Basic Training).

To Apply:

- ☐ Consult your state ARNG Education Office for materials to assist you in preparation for taking these exams, and to schedule a test date. The Official DSST Test Prep Guide is available online at <http://www.getcollegecredit.com/materials.htm>.

The DSST examinations are:

BUSINESS

Introduction to Business
Business Law II
Introduction to Computing
Business Mathematics
Principles of Finance
Principles of Financial Accounting
Management Information Systems
Money and Banking
Organizational Behavior
Personal Finance
Human Resource Mgmt.
Principles of Supervision

HUMANITIES

Art of the Western World
An Introduction to the Modern
Middle East
Introduction to World Religions
Ethics in America

MATHEMATICS

Business Mathematics
Fundamentals of College Algebra
Principles of Statistics

EDUCATION

Foundations of Education

SCIENCES

Astronomy
Environment & Humanity: The
Race to Save the Planet Earth
Principles of Physical Geology
Principles of Physical Science I

SOCIAL SCIENCES

General Anthropology
Civil War and Reconstruction
Contemporary Western Europe
1946-1990
Fundamentals of Counseling
Drug & Alcohol Abuse
Human/Cultural Geography
Here's to Your Health
A History of the Vietnam War
Lifespan Developmental
Psychology
Principles of Public Speaking
Technical Writing
Rise & Fall of the Soviet Union
Criminal Justice
Introduction to Law Enforcement

Please note: Always ensure that the college you are attending will accept credit and inform you of acceptable passing scores for the test(s) you plan to take.

Excelsior College Examinations (ECE)

Formerly known as ACT/PEP, this program is delivered at DANTES Test Centers and meets specific degree requirements of Excelsior College degrees. Examinations are accepted for college credit at over 900 colleges and universities and are available at no cost to the soldier, spouses and federal civilian employees. Servicemembers may satisfy degree requirements and electives through proficiency exams in business, liberal arts, education, and nursing, all recognized by the American Council on Education (ACE), Center for Adult Learning and Educational Credentials, for the award of college-level credit. Excelsior College Examinations in nursing are the only nursing exams approved by ACE. Contact your ESO for information on application procedures and visit the Excelsior web site at <http://www.excelsior.edu/> to obtain study guides and forms.

Eligibility Requirements:

- * Army National Guard soldiers and spouses are eligible to take ECE examinations immediately upon enlistment (including prior to attending Basic Training).

To Apply:

- Visit http://www.excelsior.edu/pub_page.htm#ecx for guides to assist you in preparation for taking the examinations.

The ECE examinations are:

ARTS & SCIENCES

Abnormal Psychology
American Dream
Anatomy & Physiology
English Composition
Ethics: Theory & Practice
Foundations of Gerontology
History of Nazi Germany
Life Span Developmental Psychology
Microbiology
Pathophysiology
Psychology of Adulthood & Aging
Religions of the World
Research Methods in Psychology
Statistics
World Population

BUSINESS

Business Policy & Strategy
Human Resource Management
Labor Relations
Organizational Behavior
Production/Operations Management

NURSING (Associate)

Fundamentals of Nursing
Maternal & Child Nursing (Associate)
Maternity Nursing
Nursing Concepts 1
Nursing Concepts 2
Nursing Concepts 3
Nursing Concepts 4
Nursing Concepts 5
Nursing Concepts 6
Nursing Concepts: Foundations of Professional Practice

NURSING (Baccalaureate)

Adult Nursing
Health Restoration: Area I and Area II
Health Support A: Health Promotion & Health Protection and Health Support B: Community Health Nursing
Management in Nursing (Baccalaureate)
Maternal & Child Nursing (Baccalaureate)
Professional Nursing: Issues and Concepts
Psychiatric/Mental Health Nursing
Research in Nursing

EDUCATION

Literacy Instruction in the Elementary School

Please note: Always ensure that the college you are attending will accept credit and inform you of acceptable passing scores for the test(s) you plan to take.

Other Examination Programs

The General Educational Development Exam (GED)was developed for adults who have not completed a formal high school education. The test consists of five parts (writing skills, social studies, interpreting literature and the arts, science, and mathematics) which measure general skills and knowledge ordinarily acquired during a standard high school program of study. The GED Practice Test must be administered to all military examinees and a score of 45 attained on each of the five parts prior to administering the GED Test.

- * This test is free to current ARNG soldiers and allows individuals to earn a high school equivalency diploma or certificate.
- * Official practice tests are mandatory and must be taken before taking the GED.
- * Official practice tests and preparation materials may be found at the Education Services Office.
- * There is no charge for practice materials.

ESOs and/or DANTES Test Control Officers (TCOs) provide the following exams to eligible soldiers on a reimbursable basis at national test centers (some may have a registration fee):

- * Graduate Management Admissions Test (GMAT) - Available exclusively as a computer-adaptive test (CAT) through National and International Test Centers only. DANTES Test Centers are no longer authorized to administer the GMAT. The registration and scheduling policies and procedures are contained in the GMAT Information Bulletin and on the GMAT website <http://www.gmac.com/>.
- * Graduate Record Examination (GRE) - Available exclusively as a computer based test (CBT) through National and International Test Centers only. DANTES Test Centers are no longer authorized to administer the GRE GENERAL and GMAT examinations. The registration and scheduling policies and procedures are contained in the GRE Information and Registration Bulletin and at the GRE website <http://www.gre.org/>.

DANTES offers the following tests at no cost (some may require a registration fee) to eligible soldiers:

- * American College Testing Assessment Program (ACT)
- * Scholastic Assessment Test (SAT)
- * The Praxis Series (NTE)

Note: The Law School Admission Test (LSAT) is not funded by DANTES and is available only on a limited basis through DANTES Test Centers.

For further information on these exams, contact your ESO or visit the DANTES examination site at http://www.dantes.doded.mil/dantes_web/examinations/index.htm?Flag=True.

CERTIFICATION TESTING

Certification Testing

The National Guard will reimburse soldiers taking any of the national accredited certification examinations offered through DANTES. The cost of the examination is reimbursable at 100% (not including registration fees) on a one-time basis. Certification and licensure agencies, including their web sites, may be found on the DANTES web site at

http://www.dantes.doded.mil/dantes_web/certification/deph/pt3/index.htm.

Certification testing can help you:

- * Document your professional achievement in a defined occupation;
- * Achieve national recognition of your qualifications to perform specific technological tasks;
- * Enhance job opportunities and validate your military training to meet national occupational standards.

Eligibility Requirements:

- * Complete Basic and IADT.

To Apply:

- ☐ Contact the appropriate association for a test application, support materials and study guides.
- ☐ Complete the DANTES Funded Certification Examination Form for Service Members (DANTES Form 1560/41).
- ☐ Complete the test application and submit it with appropriate fees to the professional association.
- ☐ Coordinate with the association to schedule a test at your ARNG test center or at one of the association's recommended national test centers.
- ☐ Upon receipt of your examination results, keep a copy for your records and send the score results to DANTES for reimbursement. Payment will be made to the individual upon receipt of exam results and verification of the payment request.
Visit http://www.dantes.doded.mil/dantes_web/certification/ARNG.htm for step-by-step application and reimbursement procedures.

DANTES Funded Certification Examination Form for Service Members

SECTION I: APPLICANT INFORMATION		SECTION IV: EXAMINATION INFORMATION	
1. Name: (Last, First, M.I.)		1. Type of examination taken:	
2. Rank:	3. SSN:		
4. DOB: (MM/DD/YY)	5. Unit Assignment:		
6. If Active Duty, but NOT AGR or TAR: (choose one) <input type="radio"/> Army <input type="radio"/> Navy <input type="radio"/> Air Force <input type="radio"/> Marine Corps <input type="radio"/> Coast Guard <input type="radio"/> Not Applicable		2. Date administered: (MM/DD/YY)	
8. If Reserve Component: (but not Active, AGR or TAR) (choose one) <input type="radio"/> Army National Guard <input type="radio"/> Air National Guard <input type="radio"/> Army <input type="radio"/> Navy <input type="radio"/> Air Force <input type="radio"/> Marine Corps <input type="radio"/> Coast Guard <input type="radio"/> Not Applicable		3. Cost of examination: Note: Registration fees, preparation guides, processing fees, etc., WILL NOT BE REFUNDED.	
		4. Attach copies of your method of payment (check or money order) and a copy of your ORIGINAL test score report.	
SECTION II: ADDRESSES		SECTION V: CERTIFICATION	
1. Upon Receipt of test score report, provide address to which check will be sent. _____ _____ _____ _____ Zip Code _____ - _____ Day Time Phone: O DSN O CML () _____ - _____		Student I certify that I sat for the above test and request reimbursement for the cost of the exam. Signature: _____ Date: (MM/DD/YY) _____ Duty Phone: O DSN O CML () _____ - _____	
2. Education center name and address: _____ _____ _____ _____ Zip Code _____ - _____ Day Time Phone: O DSN O CML () _____ - _____		Official I certify that I am the Test Control Officer (TCO) or alternate TCO and that the above student was counseled and determined eligible to sit for the stated certification examination. Please process for reimbursement. Signature: _____ Date: (MM/DD/YY) _____ Duty Phone: O DSN O CML () _____ - _____ DANTES ID Number: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
SECTION III: NATIONAL ASSOCIATION			
Name and address of National Association: _____ _____ _____ _____ Zip Code _____ - _____ Phone: O DSN O CML () _____ - _____			
Distribution: <i>White copy:</i> Send with copy of test score report to DANTES, Code 20J, for purpose of reimbursement. <i>Pink copy:</i> DANTES Test Center file copy. <i>Yellow copy:</i> Student's copy Important: Read the Privacy Act Statement on the reverse side of this form.			

Figure 5
DANTES Form 1560/41
DANTES Funded Certification Examination Form for Service Members

ARMY NATIONAL GUARD EDUCATION SUPPORT CENTER

Army National Guard Education Support Center (ESC)

The Army National Guard (ARNG) Education Support Center (ESC) serves as a centralized education support activity for all 54 states and territories by providing Army National Guard Soldiers, their spouses, and employees of the ARNG with direct assistance in the accomplishment of their academic goals. The ARNG ESC is located at the Professional Education Center (PEC) at Camp Joseph T. Robinson, North Little Rock, Arkansas. ARNG soldiers may apply online at <http://www.virtualarmory.com/> for an assessment of their military training and civilian education. All relevant credit is included in three different degree plans that focus on your educational goals.

ARNG ESC services include educational counseling and professional guidance to assist soldiers in the pursuit of their educational goals including the use of eDISCOVER; the development of a personalized college degree plan; educational assessment of your previous military experience; and the *Student Guide to Success* to help you prepare for college-level examinations.

Educational Counseling

ESC counselors offer guidance in career and academic environments to help ARNG soldiers make informed choices. Each ARNG applicant will be assigned a degree planning specialist who will be glad to answer any questions along the way.

Degree Planning

ESC Counselors balance your needs and earned college credits against the requirements of each college or university. The degree planning process accelerates the evaluation of credits by merging them into partner degree programs that make maximum use of ACE recommended credit, college level testing credits, and transfer credits from other regionally accredited colleges and universities.

eDISCOVER

This web-based systems provides guidance and information to help you make important career and educational decisions. Through research-based assessments and a developmental guidance process, eDISCOVER matches a student's interests, abilities and job values to help them explore career and educational options.

Student Guide to Success

The Student Guide to Success is a planning guide that is designed to enhance the ability of the student to pass college-level examinations (CLEP, DSST, ECE). It contains a listing of video, audio and other course materials that may be ordered and used by soldier-students anywhere.

Military Assessment

By completing basic training and AIT you can earn college credit. Students may also receive college credit from life experiences, college level examinations, traditional college courses, and professional certification. The ARNG ESC will consolidate previously earned credit from traditional and non-traditional sources into one comprehensive, educational assessment that can save you hundreds of dollars in tuition costs and hours of your valuable time!

SERVICEMEMBERS OPPORTUNITY COLLEGES (SOC)

SOC is a consortium of over 1,700 institutions of higher education, 15 national higher education associations, the Department of Defense, and the military services, including the National Guard and the Coast Guard, dedicated to supporting, expanding and improving the voluntary postsecondary education needs of servicemembers worldwide.

SOC member institutions are accredited and degree granting, and are listed in the Higher Education Directory (HEP). As members, they agree to a reasonable transfer of credit, award credit for at least one service school, award credit for at least one extrainstitutional test, and limit academic residency requirements to no more than 25% of the overall degree requirement.

SOC member institutions welcome the added advantage of soldier-students committed to enhancing the quality of their work through education. SOC is partnered with the ESC, and offers a large network of institutions that meet the unique needs of the ARNG. Soldiers experiencing problems with colleges and universities can call SOC's helpline at 1-800-368-5622 for assistance. For more information visit SOC's web site at <http://www.soc.aascu.org/>.

SOC can help you:

- * Minimize loss of credit and duplication of coursework if you change schools;
- * Work with designated SOC Counselors at the school to resolve education issues.
- * Resolve mobilization issues such as tuition refunds, student loan and MGIB status, re-enrollment upon redeployment, and other issues related to interrupting your education for a call to active duty.

SOCGuard

SOCGuard was established to foster partnerships in education in support of Army National Guard recruiting and retention activities. SOCGuard functions as the liaison between the higher education community and the Army National Guard. The SOCGuard project staff, in cooperation with the National Guard Bureau and National Guard strength maintenance and education services personnel within each state, works with the ARNG Education Support Center, high schools and SOC colleges to help ARNG soldiers realize their full military and civilian potential. Additionally, SOCGuard encourages colleges and universities to apply for SOC membership, partner in education with the ARNG and further educational opportunities for Guard members.

SOCGuard outreach opportunities include:

- * College workshops
- * Higher Education conferences
- * Recruiter training
- * College campus visits
- * Publications for soldiers, students and college administrators
- * College Cost Guide includes tuition and related college expenses for colleges by state

CREDIT FOR MILITARY TRAINING/EXPERIENCE

Army/ACE Registry Transcript System (AARTS)

An AARTS transcript contains a record of all of the soldier's military educational experiences, including those for which there are evaluated college credit recommendations. This document helps college registrars award college credit for learning experiences gained while in the military, provides a supplement to a soldier's résumé and provides employers with a good understanding of the scope of responsibilities and skills acquired while serving in the military. Acceptance of ACE credit recommendations varies depending on an institution's policies, procedures, and degree requirements. AARTS administrators will also fulfill unit batch requests for all eligible soldiers in ARNG units. Supply your Unit ID Code (UIC) when making your request. For additional information and to order a transcript, visit the AARTS web site at <http://aarts.army.mil/>. To request a transcript, click on "**Ordering A Transcript.**"

Eligibility Requirements:

* Visit the AARTS Home Page at <http://aarts.army.mil/> for current eligibility guidelines.

To Apply:

- ☐ Request the Army / American Council on Education Registry Transcript DA Form 5454-R from your ESO
- or**
- ☐ Write to AARTS Operations Center, 415 McPherson Avenue, Ft. Leavenworth, KS 66027-1373. Telephone toll free 1-866-297-4427; commercial (913) 684-3269; fax (913) 684-2011.
- ☐ Visit the AARTS web site at <http://aarts.army.mil/> for more information.

Verification of Military Experience and Training (VMET)

The VMET document is an "all-services" integrated form which displays demographic, training, and experience information that is retrieved from various automated sources. It lists your military experience and training which may have application to employment in the private sector. Use the document as a tool to prepare resumes and job applications, in concert with evaluation reports, training certificates, awards, transcripts, and other pertinent documents. It is *not an official transcript* for purposes of granting college credit, but it can be used to *support* your having met training and/or course requirements to qualify for civilian occupations, certificates, licenses, or programs of study. Credit recommendations from the American Council of Education (ACE) for occupations and/or courses are listed when they are available; academic institutions determine which credits are applicable to a program of study.

For additional information visit the VMET website at <https://www.dmdc.osd.mil/vmet>.

REQUEST FOR ARMY/AMERICAN COUNCIL ON EDUCATION REGISTRY TRANSCRIPT For use of this form, see AR 621-5; the proponent agency is DCSPERS				
DATA REQUIRED BY THE PRIVACY ACT OF 1974				
AUTHORITY	10 USC, Section 4302.			
ROUTINE USES	Upon initiation of individual.			
PRINCIPAL PURPOSES	To enable the Army/American Council on Education Registry Transcript System (AARTS) to access its computerized files, retrieve data, and produce a transcript for forwarding to individual or other addressee designated by the individual. Use of Social Security Number (SSN) is necessary to make positive identification of individual and records.			
DISCLOSURE	Voluntary. Failure to provide required information will complicate, delay, and/or prevent administrative actions needed to produce the transcript and forward it to desired addressee.			
ELIGIBLE	(1) ONLY Regular Army (RA) enlisted soldiers and veterans whose Basic Active Service Dates (BASD) fall on or after 1 October 1981. (2) ONLY Army National Guard (ARNG) enlisted soldiers and veterans on active rolls as of 1 January 1993 whose Pay Entry Basic Dates (PEBD) fall on or after 1 October 1981.			
NOTE	Reason for BASD or PEBD on or after 1 October 1981: data base not established prior to that date.			
MAIL TO - Manager, AARTS Operations Center, 415 McPherson Avenue, Fort Leavenworth, KS 66027-1373 FAX TO - Commercial (913) 684-2011; DSN 552-2011 QUESTIONS - Commercial (913) 684-3269; DSN 552-3269				
PRIVACY ACT INFORMATION - PLEASE TYPE OR PRINT LEGIBLY				
1. SOCIAL SECURITY NUMBER		2. NAME (Last, First, Middle Initial, Other names used)		
3. CURRENT ENLISTED RANK	4. DATE OF BIRTH	5. SIGNATURE		
6. CURRENT ENLISTED STATUS (Check One) <input type="checkbox"/> REGULAR ARMY <input type="checkbox"/> VETERAN <input type="checkbox"/> ARMY NATIONAL GUARD	7. ENLISTMENT DATE (BASD or PEBD) (Must be on or after 1 Oct 81) RA BASD _____ ARNG PEBD _____	8. TELEPHONE NUMBER (Include Area Code) HOME PHONE (____) _____ WORK PHONE (____) _____		
9. FOR PERSONAL OR ARMY EDUCATION RECORD SEND TRANSCRIPT TO		10. FOR COLLEGE OR EMPLOYER RECORD SEND TRANSCRIPT TO		
FOR OFFICIAL USE ONLY				
OFFICE AUTOMATION RECORD				
INITIATOR A B	AARTS ID NUMBER	FICE CODE C O	AARTS ID NUMBER	DATA ENTRY ID
CROSS REFERENCE ID NUMBER(S)/RESEARCH RECORD				

Figure 6
DA Form 5454-R
Request for Army/American Council on Education Registry Transcript

TROOPS TO TEACHERS

Troops to Teachers

Troops to Teachers provides referral assistance and placement service to military personnel, including the National Guard and Reserves, interested in beginning a second career as a teacher in K-12 public education. The President signed the No Child Left Behind Act of 2001 on January 8, 2002. This bill provides \$18 million from the Department of Education to continue the Troops to Teachers Program. The Program is managed by the Defense Activity for Non-Traditional Education Support (DANTES). The DANTES Troops to Teachers office helps registrants identify teacher certification requirements, programs leading to certification, employment opportunities, and financial aid for eligible participants.

The goal of Troops to Teachers is to help improve American education by providing mature, motivated, experienced and dedicated personnel to teach in those schools where their skills are most needed. The program has three objectives:

- Help relieve teacher shortages, particularly in math, science, special education and other “high needs” subject areas
- Provide positive role models for the nation’s public school students,
- Assist military personnel to successfully transition to teaching as a second career

The funding provided will maintain the network of Troops to Teachers State Support Offices to assist participants with certification requirements and employment leads. In addition, financial assistance may be available for eligible participants - a stipend of up to \$5,000 to reimburse costs associated with becoming certified to teach. Recipients of these stipends must agree to teach for three years in a school located in a “high-need” district. Bonuses of \$10K are available to those who agree to teach for three years in a school that serves a high percentage of students from low-income families.

Additional information on Troops to Teachers may be found at the DANTES web site at <http://www.ProudToServeAgain.com/>. This site links with other sites providing employment opportunities, a Troops to Teachers network, and a database of participants.

COMMISSIONING PROGRAMS

If you enjoy the Guard and want to increase your leadership potential, you may want to consider entering one of the commissioning programs. Some of these programs cover tuition costs and provide an extra stipend for other expenses. Upon graduation, you may receive a commission as an officer.

Reserve Officer Training Corps (ROTC)

Many colleges and universities have a Senior ROTC program as part of their curriculum. This is usually a four-year program in which there is no commitment for the first two years of classes. Prior to the third year, students will sign a service commitment (ROTC contract) and be formally enrolled in the “advanced” program. Thus, almost any student may enroll in the first levels (first two years) of the program. Veterans and current military members who are MOS qualified may be eligible for an accelerated two-year ROTC program in lieu of the four-year program.

Simultaneous Membership Program (SMP)

Students attending colleges and enrolled in the ROTC program may be eligible for the SMP option. SMP is a two-year program. ROTC provides SMP cadets with a monthly subsistence allowance. Students may also apply for a Two-Year Reserve Forces Duty Scholarship or a Two-Year Dedicated Army National Guard Scholarship. Scholarships in ROTC programs pay for most tuition, and a flat rate for textbooks, classroom supplies, and equipment. Graduates (except DedARNG scholarship recipients who must serve in the ARNG) may be offered a commission as a second lieutenant in the Army, Army Reserves, or Army National Guard. SMP cadets are non-deployable and cannot be called to active duty. Basic and Advanced Training are deferred pending completion of SMP and commissioning. Ask your recruiter for information and a list of colleges offering Army ROTC.

Eligibility Requirements:

- * Army National Guard soldiers attending colleges sponsoring ROTC units are eligible to apply for scholarships under the SMP option.
- * Contracted advanced course cadets may participate in SMP. Basic course cadets are not eligible.
- * Graduates may be offered a commission as a Second Lieutenant in the Army, Army Reserves, or Army National Guard.

To Apply:

- ❑ In addition to the necessary contracting forms from Cadet Command and USAR/ARNG, participants must complete DA Form 4824 (SMP Agreement between Cadet Command and the USAR Unit) **or** NGB Form 594-1 (SMP Agreement between Cadet Command and the ARNG Unit).
- ❑ To ensure service in the ARNG/USAR upon commissioning, the SMP cadet must obtain a Guaranteed Reserve Forces Duty (GRFD) control number from Cadet Command and complete Cadet Command Form 202-R (Guaranteed Reserve Forces Duty Non-Scholarship Endorsement) or Cadet Command Form 203-R (Guaranteed Reserve Forces Duty Scholarship Endorsement).

State Officer Candidate School (OCS)

The State OCS option is an 18-month course of instruction conducted from April to August of the following year. Upon commissioning, each officer will attend an Officer Basic Course (OBC) within 12 months in the branch to which they are assigned.

Eligibility Requirements:

- * Candidates must have a minimum of 60 semester hours from an accredited college or university annotated on an official transcript. Applicants with a 4-year degree must furnish a copy of their degree certificate.
- * Achieve a General Technical Aptitude Test (GT) score of 110 or higher on the Armed Services Vocational Aptitude Battery (ASVAB).
- * Candidates must complete 90 semester hours to be commissioned.
- * Candidates must be no more than 39 years, 364 days of age at the time of commissioning. Minimum age requirement to enroll is 18. Beyond age 30, exceptions must be accompanied by a waiver.
- * Candidates must sign a six-year enlistment and incur an 8-year obligation upon commissioning.
- * Candidates must have successfully completed Basic Training (BCT) and Advanced Individual Training (AIT). Soldiers enlisting under the OCS Option must successfully complete BCT.
- * Candidates must have an SAT score of 850 or better, **or** an ACT score of 19 or better. (This requirement is waived for soldiers who have a Baccalaureate or postgraduate degree). Test scores must not be older than 10 years at the time of application.
- * For information on testing procedures, contact your ESO.
- * Candidates must provide proof of citizenship (naturalized or by birth). US citizenship is required for commissioning.
- * For information on application procedures, notify your chain of command.

Accelerated Officer Candidate School (OCS)

The National Guard Bureau (NGB) conducts a seven week accelerated OCS program for qualified personnel identified by their respective office and enrolled in the course. Candidates report for drills in April and May. The course is conducted over several weeks, from June to August, at Camp Meade, SD and Fort Lewis, WA. Candidates are eligible for commissioning upon course completion pending federal recognition.

Eligibility Requirements:

- * Candidates must have a minimum of 90 semester hours from an accredited college or university annotated on an official transcript. Applicants with a 4-year degree must furnish a copy of their degree certificate.
- * Achieve a General Technical Aptitude Test (GT) score of 110 or higher on the Armed Services Vocational Aptitude Battery (ASVAB).
- * Candidates must be no more than 39 years, 364 days of age at the time of commissioning. Minimum age requirement to enroll is 18. Beyond age 30, exceptions must be accompanied by a waiver.
- * Candidates must have successfully completed BCT and AIT. Soldiers enlisting under the OCS Option must successfully complete BCT.

- * Candidates must sign a six-year enlistment and incur an 8-year obligation upon commissioning.
- * Candidates must have an SAT score of 850 or better, **or** an ACT score of 19 or better. (This requirement is waived for soldiers who have a Baccalaureate or postgraduate degree). Test scores must not be older than 10 years at the time of application.
- * For information on testing procedures, contact your ESO.
- * Candidates must be a US citizen to enroll.
- * For information on application procedures, notify your chain of command or contact your ESO.

Federal Officer Candidate School (Active Component)

The Federal OCS is conducted over a fourteen-week period at Fort Benning, GA.

Eligibility Requirements:

- * Candidates must have a minimum of a 4-year degree from an accredited college or university and must furnish a copy of their official transcripts.
- * Achieve a General Technical Aptitude Test (GT) score of 110 or higher on the Armed Services Vocational Aptitude Battery (ASVAB).
- * Candidates must be no more than 39 years, 364 days of age at the time of commissioning. Minimum age requirement to enroll is 18. Beyond age 30, exceptions must be accompanied by a waiver.
- * Candidates must have successfully completed BCT and AIT. Soldiers enlisting under the OCS Option must successfully complete BCT.
- * Candidates must sign a six-year enlistment and incur an 8-year obligation upon commissioning.
- * Candidates must have an SAT score of 850 or better, **or** an ACT score of 19 or better. (This requirement is waived for soldiers who have a Baccalaureate or higher degree). Test scores must not be older than 10 years at the time of application.
- * Candidates must be a US citizen to enroll.
- * For information on testing procedures, contact your ESO.
- * For information on application procedures, notify your chain of command.

Warrant Officer Candidate School (WOCS)

The Reserve Component Warrant Officer Candidate School (RC-WOCS) is conducted at Fort Rucker, AL over a four-week period and must be completed in order for the soldier to be appointed.

Visit <http://leav-www.army.mil/wocc/WOES/index.htm> to view the program of instruction of the RC-WOCS.

Basic Eligibility Requirements: (*Please note – Basic eligibility requirements vary among military occupational specialties (MOS). You may find this information at <http://www.usarec.army.mil/hq/warrant/index.htm> and choose prerequisites which will list each MOS. The items listed below are universal for all applicants or applicable as indicated.

- * Applicant must be a high school graduate or pass the General Education Development (GED) test at the high school level.
- * Achieve a General Technical Aptitude Test (GT) score of 110 or higher on the Armed Services Vocational Aptitude Battery (ASVAB).
- * Applicant must be a United States citizen either by birth or naturalization.

- * Applicant for technical specialties (non-rated aviation) must be at least 18 and not more than 46 years of age on effective date of initial appointment. Applicants eligible for appointment to the grade of chief warrant officer, W-2, must not have reached 48 years of age.
- * Applicant for rated aviation specialties must be at least 18 years of age and have the application/selection process completed no later than 27 years and 6 months of age, which will enable entrance into Initial Entry Rotary Wing training no later than 29 years of age.
- * Applicant for aviation flight training must have a Flight Aptitude Selection Test (FAST) score of 90 or higher.
- * For information on testing procedures, contact your Education Services Officer (ESO).

For information on application procedures, contact your chain of command or the command chief warrant officer located at your state headquarters

Direct Commission

The ARNG Direct Commission Program offers an alternate commissioning program for exceptionally qualified individuals. The program does not replace or otherwise affect any commissioning programs. Each respective State Military Personnel Officer (MILPO) is the POC for direct commissioning.



HELPFUL CONTACTS AND LINKS

Helpful Contacts

The following points of contact are available for information and assistance:

Servicemembers Opportunity Colleges

1307 New York Avenue, NW

5th Floor

Washington, DC 20005

Toll free: 1-800-368-5622

Commercial: 202-667-0079

Fax: 202-667-0622

Email: socmail@aascu.org

Internet: www.soc.aascu.org/

Defense Activity for Non-Traditional

Education Support (DANTES)

6420 Saufley Field Road

Pensacola, FL 32509-5243

Commercial: 850-452-1760

Internet: <http://www.dantes.doded.mil/>

ARNG Education Support Center (ESC)

Box 101

Camp Joseph T. Robinson

North Little Rock, AR 72199

Toll Free: 1-866-628-5999

Commercial: 501-212-4940

Fax: 501-212-4928

Email: esc@ngpec.org

Internet: <http://www.virtualarmory.com/>

Army/ACE Registry Transcript System (AARTS)

415 McPherson Avenue

Ft. Leavenworth, KS 66027-1373

Toll free: 1-866-297-4427

Commercial: 913-684-3269

Fax: 913-684-2011

Internet: <http://aarts.army.mil/>

Helpful Links

The following related links are listed to provide additional reference information:

Verification of Military Experience and Training (VMET)

<https://www.dmdc.osd.mil/vmet>

Montgomery GI Bill

<http://www.gibill.va.gov/>

Army Continuing Education System (ACES)

<http://www.armyeducation.army.mil/>

Virtual Armory

<http://www.virtualarmory.com/>

Solomon Amendment

<http://www.aacrao.org/publications/Solomon.pdf>

Office of the Secretary of Defense-Reserve Affairs

<http://www.defenselink.mil/ra/>

US Department of Education - Student Financial Assistance

<http://www.ed.gov/offices/OSFAP/Students/>

Defense Commissary Agency - Scholarships for Military Children

<http://www.commissaries.com/documents/whatsnew/scholarships.htm>



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